

# Los Gatos Art Association Art in the Council Chambers 2018 Show: PROSPECTUS

Show Dates: April 13 through June 5, 2018

To be held at the

**Town Council Chambers at the Los Gatos Town Hall, 110 East Main Street, Los Gatos**

The Town of Los Gatos and the Los Gatos Arts and Culture Commission will showcase works from the LGAA through the Art in the Council Chambers (AICC) program. Viewable Monday to Friday from 9am to 5pm, when the Town Council is not in session. If the Chambers are locked, the public will be able to view the exhibit by requesting a key from the Town Planning office. The Town will provide postcards (which will include viewing instructions) and publicity, and put on a lovely reception. Mayor Marico Sayoc is expected to attend. This will be an annual opportunity for the LGAA to showcase our artists to the Town of Los Gatos, and a good starting point for artists who have not exhibited before!

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## Entry Fees - none

## Ribbons/Awards - none

## Eligibility

- 18 years of age or older
- Be a current Member of the LGAA (2018 dues paid)
- All artwork must be original in concept
- **Limit 1 (one) entry per artist**
- **The first (32) entries received by the deadline are the only artworks which will be accepted.**

## Ineligible Artworks

- Artwork exhibited in any previous LGAA show
- Work based on copyright protected sources used without permission
- Sculpture
- (Framed) Work exceeding 36" (in either dimension)
- Wall-hanging image size equal or less than 6" x 10"
- Work weighing more than 25 lbs.
- Multiple, unconnected wall-hanging pieces (i.e., diptych, triptych)
- Inappropriate or offensive subject matter or nudes.

## Preparing your Artwork for Submission

- Submissions will **only** be accepted in the digital format known as .jpeg/jpg.
- The digital image must be sent by email.
- Each artist may **submit ONLY ONE image/entry**.
- Wall-hanging artwork must be eligible (double check artwork against **ineligible artworks** list above).
- The jpeg image **MUST** be labeled as follows: **Last name, First name, Title, Framed Size** (outer dimension in inches HxW), **Medium, Price or NFS, Contact Artist To Purchase: (give either phone, email or website info.)**
- Example:  
**SmithJaneBlueDog24x36Oil500www.jsmith.com**

## Pricing, Sales Tax and Commissions

- Your artwork **DOES NOT** have to be for sale (NFS).
- There will be an information sheet describing the LGAA and the show available at the Town. The Town, the LGAA and/or AICC will not handle any sales.

## How to submit your jpeg entry:

After you create the digital image of your artwork, follow these 5 steps:

1. Compose a new email and address it to: Scott Holtslander at [sholtslander@yahoo.com](mailto:sholtslander@yahoo.com)
2. In the subject field of the email, enter: AICCSHOW and your Last Name First Name. Example: **AICCSHOWSmithJane**
3. **Important:** Attach the digital .jpeg image of your submission to the email.
4. Submitted information and image is **FINAL. No changes or substitutions allowed after deadline.**
5. **Send the email! Deadline for entries is April 10, 2018.**

## Artwork Presentation

- No protruding eye hooks or saw tooth hangers. (D-rings preferred.)
- Wall art must be adequately framed, wired, and ready for hanging. Wire **MUST** be in good condition. (Please keep wire taut on back of painting. Ideally, allow a 1½ inch "play" up or down in the wire).
- No pressure-spring clips.
- Mats (if used) must be neatly cut and clean. Neutral or off-white preferred.
- Canvas edges clean or painted, with no visible staples.
- Plexiglas glazing preferred.
- Artwork must be labeled on the back with Artist Name, Title, Medium, Price or NFS, and Contact Artist to Purchase info.

## Artwork Receipts and Pick Up

- Exhibited artwork, sold or not, may not be removed until close of show. **No exceptions.**
- All artwork **must be** signed in on Intake Day and signed out on Artwork Pickup Day.
- Present your artwork receipt when picking up artwork.
- **(If someone other than the artist picks up artwork, then he/she must present written authorization along with the LGAA artwork receipt.)**
- **Plan ahead.** At the end of the show, if you cannot pick up your art on that day, please arrange for a friend to do it for you. **Artwork left behind will be charged \$10/day for storage beginning the day after show.**

## Calendar of Events - LGAA AICC 2018 Show

**April 10—**

**Entry deadline** Entries must be received by this date. Please email your jpg image to Scott Holtlander at [sholtlander@yahoo.com](mailto:sholtlander@yahoo.com)

**April 11—**

**Notification** Artists will be notified of acceptance or non-acceptance by email or phone. If not received, please call Scott Holtlander @ 408.309.7665

**Friday, April 13  
10am to 11am**

**Delivery of artwork** to Los Gatos Town Hall Chambers 110 East Main Street, Los Gatos. The Chambers are located on the lower level below NUMU, New Museum Los Gatos.

**April 13—**

**Show opens at 1pm in afternoon.**

**Thursday, April 26  
6:30pm to 7:30pm**

**Artist and Public Reception.** Please bring your friends!

**June 5, 2018**

**Show closes.**

**June 6, 2018  
10:30am to 11:30am**

**Pick up your artwork** from the AICC exhibit at the above address. If you cannot do it yourself, ask a friend to help. Artwork left behind after 12pm will be subject to a \$10/day storage fee starting the day after scheduled pick up.